



ADMINISTRATION DEPARTMENT
BUILDING DIVISION

6591 ORANGE DRIVE • DAVIE, FLORIDA 33314
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Change of contractor per FBC 105.3.0.4

(Person requesting change must be legal owner or contractor of record)

Requirements:

1. New permit application
2. This change of contractor form
3. A letter from the owner detailing the reasons for the change of contractor, or a letter from the contractor of record on company letter head stating that he/she will not be completing the job.
4. All items above need to have original signatures (no copies) and must be notarized.
5. A processing fee of \$82.58 is due at time of submittal.

I hereby request a change of contractor for permit no. _____

Job address: _____

Owner: _____

Current contractor/arch/eng. Name (person being released): _____

Address: _____

New contractor/arch/ eng. Name: _____

Address: _____

I agree to hold the Town of Davie, Florida, it's agents and authorized personnel harmless and relieve them from any responsibility for damages, costs or expenses, including attorney's fees, resulting from the change of contractor for the existing permit: or the issuance of the new permit.

_____/_____/20_____
Property Owner's Signature/date

Print name

The person, whose signature appears above, deposes and says that he/she is the legal owner of the above property.

Sworn to and subscribed before me on the _____ day of _____, 20____

Personally known or produced i.d. (type)

Notary print name

Notary Public State of Florida at large Signature